

# Flubaroo with Google Forms/Sheets

## Activating Flubaroo

In this module...

you will enable Flubaroo within a Google Sheet so that you can access grading features.

### Before You Begin

If you have not linked Flubaroo to your Google account, the Flubaroo will not be available. Make sure you have completed the “Installing Flubaroo” module before proceeding.

### Purpose

Enabling Flubaroo within a Google Sheet provides access to all of the grading and data reporting tools.

### Pro-Tip

Flubaroo can be enabled at any time in a Google Sheet. The single most important detail is to make sure that the Google Sheet is linked to the Google Form that students will be using to submit their answer. Flubaroo can even be enabled before an answer key is created.

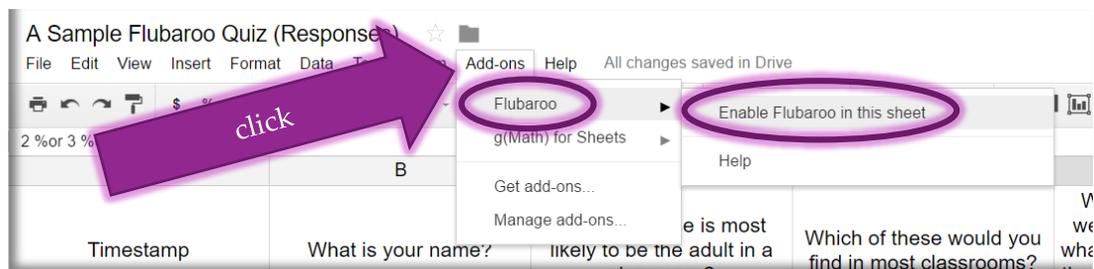
### Step-by-Step

#### Step 1: Open the Response Sheet

Open the Google Sheet that is linked to the Google Form.

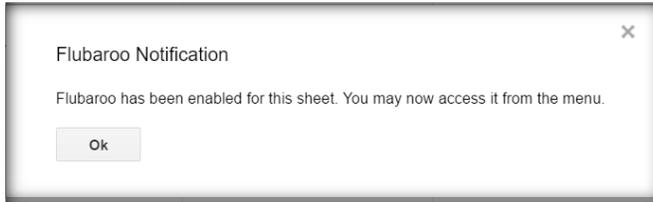
#### Step 2: Enable Flubaroo

Click on the “Add-ons” menu option and then go to the Flubaroo selection. Select “Enable Flubaroo in this sheet” from the side pop-out menu.

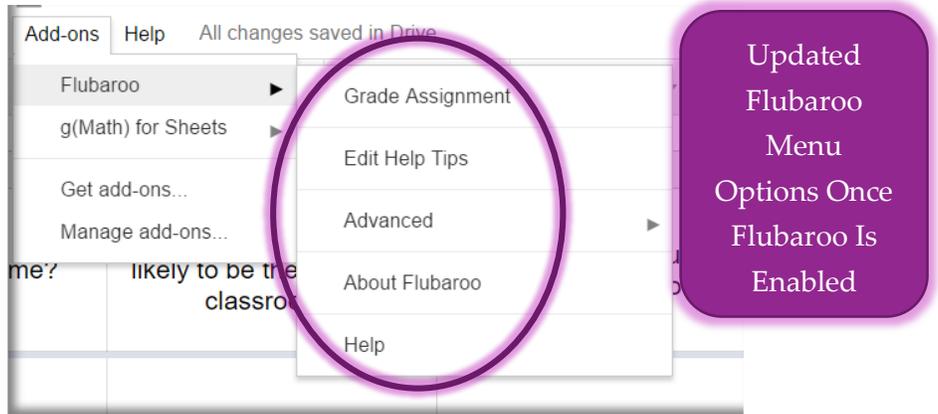


#### Step 3: Confirm Activation

A pop-up notice will display showing that Flubaroo is enabled. Click Ok to dismiss the pop-up.



You can verify that Flubaroo is enabled when the Flubaroo options in the “Add-on” menu have changed to look similar to the options shown below.



☑ DONE